

Habitat for Humanity of Navarro County, Inc.

Meeting Minutes

January 10, 2012

I. Call to order

Fr. Ed Monk called to order the regular meeting of the **Board of Directors** at **6:35**, and opened the meeting in prayer.

II. Attendance

The following persons were present: Fr. Ed Monk, Daniel Lima, Dr. Bob Kingman, Liz Kingman, Bruce Robinson, Thomas Pfüeller, Dr. Lary Reed, Les Leskoven, Phyllis Brown, Dr. Bill McHenry, Dan Summerall, Sherry Stewart, George Winningham, John McClung, Susan Johnson.

III. Approval of minutes from last meeting

The minutes from the December were distributed. A motion to approve the minutes was offered by John McClung, seconded by George Winnngham, and were approved.

IV. Treasurer's Report

Bruce Robinson reported that in December we paid for concrete work and our penalty to the IRS, which explained the larger than normal expenses. We had taken in \$6,355 from our annual appeal letters. Virginia had pulled the reports regarding the Sanchez escrow as discussed in November, and it appears that the credit and debit lines are not tied together correctly in Quickbooks. There was also discussion about moving some of the cash out of our CD when the next maturity date hits. A motion to accept the Treasurer's Report was offered by Daniel Lima, seconded by John McClung, and carried.

V. Committee Reports

- a) Family Selection – Sherry Stewart did not have a report. It was decided to open the application period in February for a spring selection.
- b) Family Support – Thanks to Bob Kingman for recruiting Sylvia Green to serve as the new chair of this committee. Virginia has given her a flash drive with the Operation Manual for this committee.
- c) Construction – Hope to be able to deck the roof in two weeks.
- d) Volunteer – Liz Kingman reported that there is still an opening in February that she is trying to fill.
- e) Webmaster – Thomas Pfüeller is working to have the website updated and prepare some statistics for the annual meeting. He also reported that there is some interest to secure work days for Heritage Oaks and HEB.

VI. Business Manager

Virginia Monk reported that Missey Evans had made a payment but was still

behind on her payments. She will send an updated 60 day delinquency letter. The yearend status of the other mortgages were also discussed.

VII. New Business

- a) Barbara Moe is continuing to work on the Frey properties.
- b) Bob Kingman has been made aware of another potential lot donation. The address is 702 Commerce, which is buildable but currently has a \$1200 lien from the city. Bob will find out more information, including the lot's value on the tax roll.
- c) The Nominations Committee met prior to tonight's Board meeting. They will present the slate of Directors and Officers at our next meeting.

VIII. Next Meeting February 7, 2012, Board will meet at 6:00, Annual Meeting at 6:30

IX. Adjournment

The meeting adjourned at **7:10p.m.**

Minutes submitted by: Virginia Monk, Business Manager

Minutes approved by: